

NAVAJO NATION
DEPARTMENT OF CHILD CARE AND
DEVELOPMENT (DCCD)

INVITATION TO BID
DCCD HARDWARE REFRESH

DIVISION OF FINANCE –
PURCHASING

BID No. 25-08-3851DB

INVITATION TO BID
BID #25-08-3851DB

PROJECT TITLE: DCCD Hardware Refresh

PROPOSAL DUE DATE: September 15, 2025

Primary Contact Person: Riley Wilson, Senior Accountant
Phone: (928) 871-6629
Email: riley.wilson@ndcfs.org

Bids using FedEx, UPS, postal mail, or personal delivery must be submitted to:

Navajo Nation Department of Child Care and Development
Attn: Riley Wilson, Senior Accountant
47552-B State Highway 264
P.O. Box 2425
Window Rock, AZ 86515

Bids may be electronically mailed to: riley.wilson@ndcfs.org

PROPOSAL: All interested parties are invited to review and respond to this Invitation to Bid (ITB) at their discretion. Respondents are instructed to contact Riley Wilson, Senior Accountant, via email at riley.wilson@ndcfs.org for all questions about the contents of this ITB. For technical questions, please contact Chris Wright, Technical Project Manager, via email at chris.wright@nntanf.org.

GUIDELINES FOR THE INVITATION TO BID

I. DESCRIPTION OF THE ORGANIZATION

The Navajo Nation Department for Child Care and Development (DCCD) administers the Child Care and Development Fund (CCDF) grant to provide affordable, high-quality childcare services for low-income Navajo families. The program supports parents who are working, attending school, or participating in job training by offering subsidies for various types of care, including tribally operated centers, licensed providers, and relative care. DCCD promotes school readiness and healthy development for children from infancy through age 13, while ensuring provider compliance with health and safety standards. The program also emphasizes parental choice, community outreach, and culturally responsive care, all while preserving tribal sovereignty and flexibility in service design.

II. SCOPE OF CONTRACT

A. Procurement of Technology Products and Support Services

This ITB outlines the requirements for procuring various technological products and associated support services. The scope of this contract includes the supply and delivery of specified equipment and solutions from qualified vendors who maintain authorized partnerships with the relevant original equipment manufacturers (OEMs).

B. Objective

To select one or more vendors to supply and deliver hardware, technology equipment, and associated goods to support operational and security needs. Vendors will also be responsible for including OEM support for the delivered products for at least three (3) years.

C. Scope of Products

Vendors shall provide pricing, delivery timelines, and support details for the following categories:

- **Computer Hardware:** Laptops, desktops, iPads, and related components.
- **Peripherals:** Scanners, dock monitors, webcams, printers, uninterruptible power supplies, headsets, keyboards, mice, and miscellaneous components.
- **Audio and Visual Equipment:** TVs, KVM, cabling, and miscellaneous components.

D. Delivery Requirements

All products must be delivered within a reasonable and specified lead time after purchase orders are issued. Vendors shall indicate typical delivery timelines for all items quoted in their responses.

E. Manufacturer Partnerships

Respondents must demonstrate and provide evidence of current and active partnerships or authorized reseller status with the proposed hardware and technology solutions manufacturers.

F. Support Services

Vendors must include at least a three-year (3) support term for all hardware and software solutions quoted in their proposals. This includes:

- Technical support
- Warranty facilitation
- Hardware replacement (as applicable)
- Software update/patch guidance (as applicable)

No implementation, installation, integration, or configuration services are required or to be included in this ITB.

G. Exclusions

This contract scope excludes any labor or services related to hardware or software systems' physical setup, implementation, installation, or configuration.

III. RESPONDENT REQUIREMENTS

All respondents must have the capabilities listed herein and must provide sufficient detailed information about the respondent's experience and expertise in meeting the following requirements:

- A. NDCFS prefers GSA-qualified vendors who can offer GSA schedule pricing. (GSA pricing not required if pricing beats GSA schedule pricing, or the products are not on the GSA schedule).
- B. The respondent must be an authorized reseller of all products listed in the SOW or be able to provide hardware and services from sources other than the grey or secondhand markets. All hardware must be considered NEW and not USED.
- C. The respondent must be able to provide the equipment listed in the SOW or source an appropriate replacement that meets or exceeds the specifications of the original product requested, with a justification for the adjustment.
- D. Where specific hardware manufacturers or models are specified, the respondent must provide the make/model to meet standardization requirements.
- E. Respondents are expected to collaborate with our team to integrate Autopilot configuration and deployment details into the system purchase and implementation process.

IV. SCOPE OF WORK

DCCD is seeking the following hardware, software, and services:

1. **Quantity 160 - Dell – Dell Pro 14 Premium Laptop - PA14250 with the following specifications:**

14-inch, Touch Gorilla Glass, QHD+ Tandem OLED, 400 nit, Low power, HDR, ComfortView+ 8 MP IP Cam, Intel Ultra 7 268V, vPro, 5.0 GHz, Win 11 Pro, 32 GB DDR5, 1 TB SSD, Intel BE201 Wi-Fi 7 2x2, Bluetooth 5.4, Wireless Card, 5G Qualcomm Snapdragon X72 Global 5G Model, eSIM+ Verizon, 60 Wh, ExpressCharge, 65W AC Adapter, 3\$ Power Cord 1M, ENERGT STAR Qualified, EPEAT 2018 Registered

- Warranty – 3 Years
2. **Quantity 160 - Dell – Dell Premier Wireless ANC Headset - WL7024:**
 - Warranty – 3 Years
 3. **Quantity 250 - Dell – Dell UltraSharp 27 Monitor – U2724DE:**
 - Warranty – 3 Years
 4. **Quantity 70 - Dell – Dell UltraSharp 34 Curved Thunderbolt Hub Monitor – U3425WE:**
 - Warranty – 3 Years
 5. **Quantity 241 - Dell – Dell Pro Premium Collaboration Keyboard – KB900:**
 - Warranty – 3 Years
 6. **Quantity 241 - Dell – Dell Premier Rechargeable Wireless Mouse – MS7421W:**
 - Warranty – 3 Years
 7. **Quantity 160 - APC - BR1500MS2**
 8. **Quantity 80 – Canon - imageFORMULA DR-S350NW scanners:**
 - Warranty – 3 Years
 9. **Quantity 160 – Samsonite – Samsonite Tectonic 2 Large Backpack – Black/Orange**
 10. **Quantity 160 - Dell – Dell EcoLoop Urban Sleeve 15-16**
 11. **Quantity 81 – Dell - Dell 24 UBS-C Hub Monitor – P2425DE:**
 - Warranty – 3 Years
 12. **Quantity 81 – Dell - Dell UltraSharp 4K Webcam – WB7022:**
 - Warranty – 3 Years
 13. **Quantity 81 – Dell - Dell Pro Micro Plus Desktop-QBM1250 – with the following specifications:**

Intel Core Ultra 7 265 vPro up to 5.3 GHz, Windows 11 Pro, 16 GB DDR5, 256GB SSD TLC, KM5221W – Keyboard & Mouse, Front Panel: 1 USB 3.2 Gen 2x2 (20 Gbps) Type-C Port, 1 USB 3.2 Gen 2 (10 Gbps) port, 1 USB 3.2 Gen 2 (10 Gbps) with PowerShare port, 1 headset port, Back Panel: 1 USB 3.2 Gen 2 (10 Gbps) Type-C port, 2 USB 3.2 Gen 2 (10 Gbps) ports, 1 USB 3.2 Gen 1 (5 Gbps), 3 DisplayPort 1.4a (HBR3 support) ports, 1 RJ45 (10/100/1000 Mbps) Ethernet port, 1 power-adaptor port, 1

optional module port (Thunderbolt 4 with DisplayPort 2.1 + USB 3.2 Gen 2 Type-C/HDMI 2.1 FRL/DisplayPort 2.1 (UHBR20)/VGA/USB Type C with DisplayPort Alt Mode/2 USB 3.2 Gen 2/PS2 and Serial/Serial Module/5G Optical Fiber/5GbE LAN NIC), 1 M.2 2230 slot for Wi-Fi and Bluetooth combo card, 2 M.2 2230/2280 Gen4 slots for solid-state-drive, 182 H x 36 W x 178 D, Weight: 1.22 Kg (minimum), 1.43 Kg (maximum), Intel Wi-Fi 6E, 2x2, 802.11ax, Bluetooth wireless card, internal antenna, Power 130 W AC Adapter, 7.4mm barrel

14. Quantity 1 – HP – HP DesignJet T850 Large Format Wireless Plotter Printer – 36” – 2Y9H0H#B1K:

- Warranty – 3 Years

15. Quantity 2 – HP – HP 738 300-ml Black DesignJet Ink Cartridge – 498N8A

16. Quantity 2 – HP – HP 738 300-ml Cyan DesignJet Ink Cartridge – 676M6A

17. Quantity 2 – HP – HP 738 300-ml Yellow DesignJet Ink Cartridge – 676M8A

18. Quantity 2 – HP – HP 738 300-ml Magenta DesignJet Ink Cartridge – 676M7A

19. Quantity 1 – Canon – Canon EOS Rebel T7 – Digital Camera EF-S 18-55mm IS II Lens + Body + Double Zoom Kit:

- Warranty – 4 Years

20. Quantity 30 – SideTrak – SideTrak Solo Pro 15.8” Freestanding Portable Monitor

21. Quantity 30 – Owl Labs - Meeting OWL 4+:

- Warranty – 3 Years

22. Quantity 30 – Owl Labs – Expansion Microphone

23. Quantity 160 – Dell – Dell Pro 7-in-1 USB-C Travel Hub

24. Quantity 160 – Anker – Anker Prime 27,650 mAh Power Bank (250W)

25. Quantity 13 – Anker – Anker SOLIX C1000 Portable Power Station

26. Quantity 60 - Canon – imageFORMULA R10 Personal Document Scanner Red - 0164T350:

- Warranty – 3 Years

27. Quantity 200 – Apple – 13-inch iPad Pro Wi-Fi + Cellular 1TB with nano-texture glass-Space Black

28. Quantity 200 – Apple – Logitech Combo Touch Keyboard Case for iPad Pro 13-inch (M4)

29. Quantity 200 – Apple – Apple iPad Pencils

30. Quantity 200 – Microsoft – Microsoft Intune Plan 1 Device Licenses

31. Quantity 1 – Sharp - Sharp AQUOS BOARD 4W-B86FT5U 4W-B series - 86" Class (85.6" viewable) LED-backlit LCD display - 4K - for education:

- Warranty – 5 Years

32. Quantity 2 – USB-A to USB-C Fiber Optic Cable – with the following specifications:

- 50 Foot, 10 Gbps, USB 3.2 Gen2 USB Cable, Ultra Slim & Long-Distance Type C Cable

33. Quantity 1 – MST Adapter – with the following specifications:

- DP to Dual HDMI MST HUB - Dual HDMI 4K 60Hz - DisplayPort Multi Monitor Adapter with 1ft / 30cm cable - DP 1.4 Multi Stream Transport Hub, DSC | HBR3 - DP to HDMI Splitter
34. **Quantity 1 – Samson - XPD2 Lavalier USB Digital Wireless System**
 35. **Quantity 1 – Samson – XPD2 Headset USB Digital Wireless System**
 36. **Quantity 1 – Oklahoma Sound – Oklahoma Sound Greystone Lectern with Sound (Charcoal)**
 37. **Quantity 2 – HDMI Cables – with the following specifications:**
 - 50-foot HDMI Cable, 4K 2 60 FPS, 18 Gb/s Bandwidth, DCI 4K Video Capable
 38. **Quantity 2 – Creative Labs Sound Blaster Play! 3 External USB Sound Adapter for Windows and Mac. Plug and Play**
 39. **Quantity 1 – Mount-It! – The Beast Heavy Duty Wall Mount for 60 to 110” Displays**
 40. **Quantity 1 – Monoprice – Monoprice Premium Full Motion TV Wall Mount Bracket Low Profile for 60” to 100” TVs up to 176lbs**
 41. **Quantity 2 – HOSA – HOSA CMM-110 Stereo Interconnect Cable – 3.5mm TRS Male to 3.5mm TRS Male 10 Foot**
 42. **Quantity 1 – SABRENT – Thunderbolt 4 KVM Switch, Peripheral Sharing with 3X Thunderbolt 4 USB-C 40 Gbps, 2X USB-C Charging (PD 3.0) | 4 USB Type A 3.2x2 10 Gbps, Supports 4K @ 144Hz / 8K @ 60 Hz DSC**
 43. **Quantity 1 – Hisense – Hisense 100" Class U7 Mini-LED ULED 4K UHD Google Smart TV – 100U75QG:**
 - Warranty – 4 Years
 44. **Quantity 3 – Anker – Anker Thunderbolt 4 Certified 6.6 Feet USB-C to USB-C Cable**
 45. **Quantity 1 – Monitor arm mount – with the following specifications:**
 - Fits monitors from 17” to 32”, Holds up to 20 lbs, VESA patterns of 75x75 and 100x100, c-clamp or grommet mount, and the convenience of a removable VESA head

V. REQUIREMENTS

The respondent will furnish a comprehensive proposal that meets the requirements in the Scope of Work, Scope of Contract, and Respondent Requirements sections of this ITB.

VI. EVALUATION PROCEDURES

A. Evaluation Criteria

Proposals will be evaluated by DCCD using the following criteria (maximum points listed):

- i. Proposal Content and Organization15 points
- ii. Methodology and timelines to complete the Scope of Work..... 50 points
- iii. Qualifications, Credentials, and Work experience in
working with Tribal Programs.....15 points
- iv. Cost breakdown (in a separate sealed envelope)20 points
- Possible Total Points..... 100 points**

B. Selection Criteria

DCCD will use the criteria outlined in VI (A) to evaluate and compare proposals submitted. The order in which they appear is not intended to indicate their relative importance.

DCCD shall not be obligated to accept the lowest-priced proposal, but shall make an award to the most responsible and responsive proposer whose proposal is most advantageous to and best serves the needs of DCCD and the Navajo Nation, taking into consideration the price and the evaluation factors set forth.

C. Applicable Federal Requirements

In the acceptance of Federal Funds, the DCCD is required to comply with all Federal and Tribal Laws and Regulations, including 45 Code of Federal Regulations Part 92, Uniform Administrative Requirements for Grants and Cooperative Agreements to States, and Local and Tribal Governments; Section 92.36 (e), (1) requiring the grantee to take all necessary affirmative steps to assure minority firms, women businesses and labor surplus area firms are used when possible, including complying with the Navajo Nation's Business Opportunity Act, 5 N.N.C., Subsection 201-215 and the Navajo Nation's Procurement Rules and Regulations.

VII. TYPE OF CONTRACT

When the contract is awarded to the successful respondent, the Navajo Nation will utilize the standard Service Contract to procure goods and services for this project.

VIII. PERIOD OF PERFORMANCE

The performance period will be determined and negotiated based on the timelines proposed by the respondent for completing the project.

IX. PAYMENT AND SUBMISSION OF INVOICES

- A. Payment for work performed under this contract will not exceed the contract amount.
- B. A request to modify, amend, or increase the contract amount must be submitted in advance in writing, agreed upon, and signed by both parties.
- C. Payments will be made to the contractor upon receipt of an original invoice(s) with original signature(s) and date(s) and detailed supporting documentation of the amount to be paid.
- D. All correspondences and/or invoices for this project must refer to the contract number assigned.

X. RIGHTS

- A. The DCCD reserves the right to reject any proposals, in whole or in part.
- B. DCCD reserves the right to request clarification of information submitted and additional information from any proposer.
- C. DCCD reserves the right to award all or a portion of the required services to more than one proposer at DCCD's sole discretion.
- D. This ITB is not an agreement/contract or an obligation of funds, and the DCCD is not obligated or responsible for the cost of preparing the proposal.
- E. The respondent must provide a current Certificate of Liability Insurance.
- F. Proposals must be received on or before 4:00 PM on September 15, 2025. Proposals received after 4:00 PM or later will not be accepted.**
- G. Faxed proposals will not be accepted.

XI. AGREEMENT TERMS AND CONDITIONS

The services requested will be provided under the Terms and Conditions outlined in the Navajo Nation's Standard Agreement. A copy of the Standard Agreement can be made available upon request. The Agreement contains the Standard Provisions and Special Provisions applicable to the services anticipated in this ITB. If the organization cannot agree to the terms and conditions outlined in the Agreement, the respondent must indicate the specific section(s) of the Agreement that are unacceptable and submit alternative language explaining their change to that section. The Navajo Nation will consider the alternate language proposed by the respondent, and the Navajo Nation will not be bound by the alternate language change received from the respondent. If the organization stipulates that the Navajo Nation be bound to the language change in the Agreement, the Agreement may not be considered or rejected.

The DCCD will reasonably try to execute an agreement by selecting the proposal that best meets its needs and requirements. The Agreement shall be signed by the contractor and returned to the DCCD within five (5) working days of receipt. The Agreement will not become effective until it is signed by a person holding the required authority for both parties.

Failure to execute the Agreement within the period identified above will be sufficient cause for voiding the award of the Agreement. If the successful bidder refuses or fails to accept the Agreement, the DCCD may award the contract to the following qualifying organization that responded to the bid.

Acknowledgment:

I have read and reviewed the information pertaining to the "Invitation to Bid – DCCD Hardware Refresh" for a contract and approve it to be advertised as is.



Deannah Neswood-Gishey, Department Manager III

8.27.25

Date